

## Tender Notice

It is hereby notified that tender is invited for the following:

Tender Reference	Subject of the Tender	Closing Date
<u>BOKSS2022/02A</u>	Provision of Professional Services under the Multi-disciplinary Outreaching Support Teams for the Elderly (MOSTE) in the New Territories East Cluster	31 <sup>st</sup> October 2022 (Monday), 12:00nn

**(A) Department**

Baptist Oi Kwan Social Service - Integrated Elderly Services

**(B) Description**

On-site visits by occupational therapists, physiotherapists and speech therapists, clinical assessment and rehabilitation training programmes to the Service Users of RCHEs, consultations / training programmes to the staff members and/or carers of the residents of the RCHEs, etc.

**(C) Submission of Tender**

Tender must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope, addressed to Ms Eva Leung, Administrative Officer (MOSTE Service), and placed in the designated tender box **OR** email to [ao1.moste@bokss.org.hk](mailto:ao1.moste@bokss.org.hk) before 12:00nn on the closing date. Late tenders will not be accepted.

*Address of Tender Box*

*Baptist Oi Kwan Social Service,  
6/F, 36 Oi Kwan Road,  
Waichai, Hong Kong*

*Working Hours*

*Monday to Friday 9:00-13:00  
14:00-18:00*

*(Closed on Saturday, Sunday and Public  
Holidays)*

**(D) Tender Document**

The Tender Document comprises the following parts:

Part 1	Service Specification
Part 2	Tenderer Information
Part 3	Quotation Reply

The tender document is obtainable from our website (<http://bokss.org.hk>).

**(E) Interview Session**

Face-to face interview session on this tender will be held. Appointed vendor will be invited by individual interview:

*Details of Interview Session*

*Date: 14<sup>th</sup> November 2022 (Monday) or 15<sup>th</sup> November 2022 (Tuesday)*

*(To be confirmed)*

*Time: Individual arrangement*

*Venue: BOKSS MOSTE Office, Unit E-H, J, 9/F., Kings Wing Plaza 1,  
No.3 On Kwan Street, Shek Mun, Shatin, N.T.*

**(F) Further Enquires**

Contact details for enquiry in connection with the tender are as below:

*Enquiries on Service*

*Contact Person: Eva Leung*

*Email: [ao1.moste@bokss.org.hk](mailto:ao1.moste@bokss.org.hk)*

*Tel: 2873-1113*

**Remarks**

- i. Open tendering is adopted. All interested contractors/suppliers/service providers are invited to tender.
- ii. In case Tropical Cyclone Warning Signal No. 8 or above is hoisted or Black Rainstorm Warning Signal is hosted at any time between 9:00 and 12:00 on the tender closing date, the tender closing time will be postponed to 12:00 on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered or the Black Rainstorm Warning Signal has ceased to be in effect.
- iii. Baptist Oi Kwan Social Service does not bind itself to accept the lowest tender (or the highest combined score for a tender adopting a marking scheme) or any tender, and reserves the right to negotiate with any tenderer the terms of its offer.

Baptist Oi Kwan Social Service

10<sup>th</sup> October 2022